## $\ddot{\theta} \oplus$ Switch Off Lights and Devices

 Tracking Worksheet
## INSTRUCTIONS

- Use this tracking sheet multiple times a year (aim for at least three!) to track energy conservation practices at your school.
- Aim to monitor a minimum of $30 \%$ of rooms in your school including classrooms, offices, staff rooms, hallways, entrances, lunchrooms, and gyms.
- As you inspect each room and item, determine if ALL, SOME, or NO lights/electronics are turned off when not required, and mark your results on the table below.
- Calculate the number of rooms in your school with ALL lights/electronics turned off after your first date monitoring and after your last day monitoring, to track change.


Answer the following questions and then go to app.ecoschools.ca. Insert your responses into the associated Certification Question on your Switch Off Lights and Devices action.

Total number of rooms monitored (Certification Question 9) $\square$

Initial Tracking - FIRST date item is monitored
\# of rooms with lights off (Certification Question 10)
\# of rooms with computers and monitors off (Certification Question 11)
\# of rooms with printers and photocopiers off (Certification Question 12)
\# of rooms with other electronics off (Certification Question 13)

Final Tracking - LAST date item is monitored
\# of rooms with lights off (Certification Question 14)
\# of rooms with computers and monitors off (Certification Question 15)
\# of rooms with printers and photocopiers off (Certification Question 16)
\# of rooms with other electronics off (Certification Question 17)


